

## EXHIBITION PROPOSAL

The Harwood Museum of Art invites artists, independent curators, scholars, and community members to submit exhibition proposals for the consideration of the Museum's Exhibitions Committee. The Exhibitions Committee is comprised of the Curator of Collections and Exhibitions, the Director, the Director of Museum Learning and Public Programs, and the Director of Development. Exhibition selection is guided by the museum's Exhibitions Policy, a document approved by The Harwood Museum of Art's Governing Board in March 2010. Exhibitions are generally scheduled three years in advance.

### DESCRIPTION OF PROPOSED EXHIBITION

Please provide a brief, abstracted description of the exhibition.

### EXHIBITION SELECTION CRITERIA

Please answer the following questions about the proposed exhibition.

- Who is the audience for this exhibition?
- What story does the exhibition tell – what is its message?
- Why is the exhibition a good fit for The Harwood Museum of Art?
- What time frame (month, year) are you proposing for this exhibition? Is there a particular reason for that time frame; i.e., a related event?
- Does this exhibition present the potential for the Harwood to collaborate with other community organizations?
- Are you aware of any potential funders who might be interested in sponsoring the exhibition?
- What potential does the exhibition present for related educational programming?

**PLEASE INCLUDE THE FOLLOWING WITH YOUR SUBMISSION**

- A CD/DVD with images of up to twenty representative works or email a link to a dropbox folder.
- A draft exhibition checklist, along with the required linear or square footage.
- A budget detailing the exact cost to The Harwood Museum of Art for curatorial fees, crating, shipping, installation, and any other costs.
- Any other materials that would help the Exhibition Committee understand the proposed exhibition.

Due to the volume of submissions, materials cannot be returned.

Send materials to:

[jthomas13@unm.edu](mailto:jthomas13@unm.edu)

or

Curator of Collections and Exhibitions  
The Harwood Museum of Art  
238 Ledoux Street  
Taos, NM 87571

PHONE: 575-758-9826, ext 110

**PLEASE NOTE:**

THE HARWOOD MUSEUM OF ART RECEIVES MANY EXHIBITION PROPOSALS EACH YEAR. THE DIRECTOR AND CURATOR OF COLLECTIONS & EXHIBITIONS DETERMINES WHICH PROPOSALS ARE SELECTED FOR REVIEW BY THE EXHIBITIONS COMMITTEE. THE EXHIBITIONS COMMITTEE MEETS QUARTERLY; HOWEVER, WE CANNOT GUARANTEE THAT PROPOSALS WILL BE REVIEWED IMMEDIATELY OWING TO OUR FULL MEETING AGENDAS. PROPOSALS ARE GENERALLY REVIEWED WITHIN FOUR MONTHS OF SUBMISSION.

**THANK YOU FOR YOUR INTEREST IN THE HARWOOD MUSEUM OF ART'S  
EXHIBITION PROGRAM.**